



[www.atu308.org](http://www.atu308.org)

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**AMALGAMATED TRANSIT UNION LOCAL 308**

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## COVID-RELATED SCHOOL CLOSURES

**If you cannot work due to caring for your child because of school closure, you have the following options:**

- **Use your current unused *or* your future vacation time—CSAs and FTTFs who are not currently entitled to paid vacation can also “borrow” against vacation time to be earned when they become full time.**
- **Or, if you have been employed by CTA at least 30 days, you can use expanded Family Medical Leave—and receive up to twelve weeks partially paid leave (2/3 your regular pay up to max of \$200 per day).**

*If you stop working on or after April 1, 2020 due to school closure, you must call Reed and open a claim.*

*If you were off before April 1, 2020 due to school closure, and have notified your work location, stay tuned, CTA is still working on procedure.*

**If you have reported to CTA that you are off due to school closure and are using your current or future vacation time, you should be receiving your regular pay—if you aren't, contact the Union immediately!**